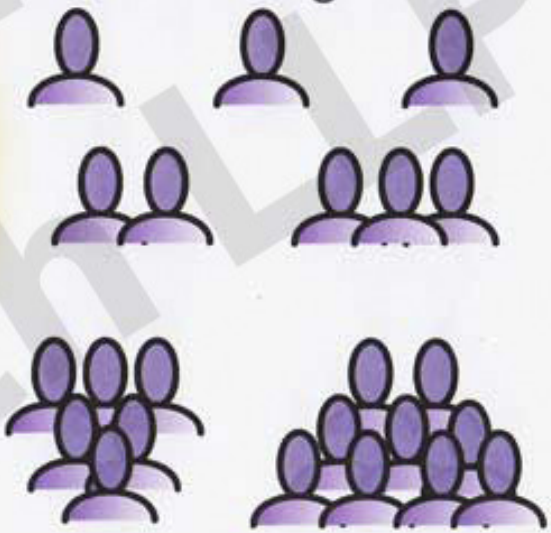


MEETING TEMPLATE

● What we need to discuss ●



Who is doing what?



Things we've completed

Actions

Who	What	When